ISA GROUP

ACADEMIC CALENDAR for 2010-2011

2nd year of the MSc "International Food Markets Management"	Beginning of classes	End of classes
Academic Semester	September 6th, 2010	December 17th, 2010
Second Semester: Internship	January 2011	Up to end of September 2011

INTERNATIONAL PROGRAMS OFFICE

ISA - 48, BOULEVARD VAUBAN - 59046 LILLE CEDEX – FRANCE

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Practical information

ARRIVING AT ISA

International students are expected to arrive in Lille 1 week before the start of classes.
Upon arrival in Lille, please report to the **International Programs Office**.
Opening hours, Monday to Friday 9.00 am/12.am – 2.00 pm/6.00 pm
Please call us for alternative arrangements.

☎ From France: 03.28.38.46.40
☎ Outside of France: (+33) 3.28.38.46.40

OTHER FORMALITIES

ESSENTIAL ADMINISTRATIVE PROCEDURES TO COMPLETE BEFORE LEAVING HOME COUNTRY

Non-European students must obtain **a long stay study visa** (VLSTS : Visa Long Séjour valant Titre de Séjour) from the French Consulate.
A tourist visa is not sufficient and you will face being expelled from France after 3 months and **any diplomas or credit obtained will not be recognised.**

To obtain a long stay visa you must provide the French Consulate with:

↳ A pre-registration certificate from a host school or faculty (= ISA admission letter)





↳ **A proof of financial support (official bank letter attesting that you have a minimum of 450 Euros / month for your entire study period)**

↳ A proof of accommodation (= ISA accommodation certificate)

↳ A valid passport

↳A recent passport-size photograph

For further information: www.diplomatie.gouv.fr/venir/visas

You will be delivered a **4 to 12 months visa**, depending on the duration of your studies in France.

ESSENTIAL ADMINISTRATIVE PROCEDURES TO COMPLETE ONCE IN FRANCE

ISA signed an agreement with Préfecture du Nord (French authorities) to simplify the procedure of getting the residence permit.

As soon as you arrive in France, the ISA International Programs Office will help you through the whole procedure.

At the airport:

Make sure that the immigration officer stamps your passport with the date of arrival

Documents to be submitted upon arrival in Lille:

- Demande d'attestation OFII (documents that is given to the students by the French Embassy/Consulate), duly filled

This document will be sent to the OFII offices, along with the copies of your passport pages, by the ISA International Office.

Medical examination:

After processing the application, OFII will send the students a notification of appointment for a medical examination, after which a validation sticker will be added on the students' passports.

Requested documents for the medical examination:

- Passport
- Passport size picture
- Residence attestation
- 55€ "OMI"* tax stamp (it has to be bought prior to the appointment)

The address to buy this stamp is: Préfecture du Nord – 12/14 rue Jean Sans Peur – Lille – Recettes des impôts – Open hours: from Monday to Tuesday: 8.30 pm – 4.00 pm and on Friday: 8.30 pm to 3.00 pm

** OMI (Office des Migrations Internationales)*

Important: *without a valid long stay visa, you are not allowed to travel out of France except if on your student visa, it is written FRANCE + SCHENGEN and next to "entrée": "mul" (multiple entries). In this case, this is valid until the expiry date of your student visa.*

To note: the Schengen countries are: Austria, Belgium, Denmark, Finland, France, Germany, Greece, Island, Italy, Luxembourg, Norway, Netherlands, Portugal, Spanish, Sweden

HEALTH INSURANCE

Health insurance is indispensable throughout your stay in France.



↳ **European Union Students**:

Bring with you your European health insurance card or the health insurance certificate provided by the authorities in your home country.

↳ **Non-European Union Students:**

If you are under 28 and you're staying in France for more than 4 months

Even if you come to France with your own health insurance, you must take the French Health Insurance (Sécurité Sociale). The annual premium is to be paid for the entire academic year no matter when students come to France. The cost is **198 Euros**. It is valid one year from October 1 to September 30 the year after. It refunds about 70 % of medical expenses.

On your arrival, the ISA International Programs Office will help you fill in the appropriate forms.

It is optional but recommended to get a complementary cover to obtain better refunds. This insurance is different from the affiliation to the "Sécurité Sociale". Several student insurance companies exist. Most of the students from Lille Catholic University take out the SMENO package: www.smeno.com. The costs vary depending on the insurance company and the option chosen (from 70 Euros/academic year)

If you are over 28 years: You must buy a private health insurance



ACCOMMODATION AND FOOD

In a ISAcampus Residence Hall:

Contact : **A.E.U.** (Association d'Entraide Universitaire)
The housing office (AEU) is situated 47 Bd Vauban (2nd floor) - 59800 Lille
E-mail: logement@aeu.asso.fr - Tel: +33 (0)3 20 15 97 78 – Fax: +33 (0)3 20 28 52 42 80

All the housing information and the housing application forms are on line: www.aeu.asso.fr
For further information, please contact logement@aeu.asso.fr

Important: These student residences enable you to receive a rent allowance of approximately 80 Euros – A.L.S. (Allocation Logement Social) .To obtain it, the conditions are:
For European Union students: to have an identity card and to stay more than 3 months in the same accommodation.
For non European Union students**:** to have a "visa long séjour" (residence permit) and to stay more than 3 months in the same accommodation



The ISA International Programs Office will help you fill in the required documents on your arrival.
For further information: www.aeu.asso.fr

University Restaurants:

Outside campus: the restaurant list is available on www.crous-lille.fr
On Campus: « Le Meurein » situated 125 rue Meurein
A typical meal includes a starter, a main course, and a dessert for 2, 90 Euros (cost in 2009-2010)
For further information: www.aeu.asso.fr

TYPICAL MONTHLY BUDGET

sources : CROUS – www.crous-lille.fr

Accommodation	from 250 to 400 Euros
Food	180 Euros
Books and materials ≅	50 Euros
Transport	0 - 40 Euros
Personal	100 Euros
	From 580 to 770 Euros

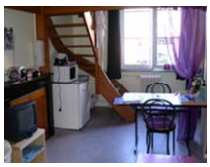
Don't forget: Tuition fees (if you don't participate within a student exchange program)
Health insurance
Housing deposit and insurance on accommodation

PAYMENT SUMMARY

Accommodation costs (throught the University residences):

To be paid before arrival

- Booking fees: 165 Euros
- Deposit: 560 Euros (refundable at the end of the stay)



- Accommodation Tax (non refundable): 67 Euros
- 1st rent: from 250 to 531 Euros

To be paid on arrival

- Accommodation insurance (in case of fire, robbery, damage…etc): 35 Euros

- Optional: pillow, bed sheets, blanket: 50 Euros a year



Health insurance costs:

- Annual Premium: 198 Euros
- Optional complementary insurance: from 70 Euros / academic year



Resident permit:

- OMI fiscal stamp: 55 Euros